





| <b>List of School Activities</b>                         | <b>The School has identified the following Risk of Harm</b>  | <b>The School has the following Procedures in place to address risk identified in this assessment</b>   |
|--|--|---|
| Use of toilets   | Inappropriate behaviour / harm by school personnel / peers/ older children/ visitors to the school | Designated toilet areas upstairs and downstairs<br>One person pass system in place<br>Code of behaviour<br>Anti-bullying policy<br>Limited visitor access via front door buzz in system / visitor pass from office / visitor sign in /out book<br>Staff vigilance around the school<br>Workers / contractors accompanied by caretaker in so far as is possible or work done outside of school hours |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | Non-teaching of same   | School implements SPHE, RSE, Stay Safe in full and staff are aware of the 2-year cycle followed   |
| LGBT Children/Pupils perceived to be LGBT                | Bullying   | Anti-Bullying Policy<br>Code of Behaviour<br>Friendship fortnight<br>Amber Flag initiative  |
| Daily arrival and dismissal of pupils                    | Harm from older pupils, inappropriate behaviour, unknown adults on the school grounds              | Arrival / Dismissal - supervised by teachers and SNAs<br>Designated entry/exit points for different classes<br>Reminders to children to come to the front door if late in the morning<br>Reminders to children to go to the office if not collected<br>Parents required to notify school if someone new collecting a child/ change of arrangements  |
| Managing of challenging behaviour amongst pupils,        | Injury to pupils and staff   | Red card system to the office / next classroom<br>Panic button in sensory room and one other classroom where needed<br>Early intervention by teacher/SNA where possible to prevent episode – identification of triggers<br>Regular communication with parents / relevant support agencies<br>Child safe guarding statement  |



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| Sports Coaches / visiting teachers / volunteers | Harm to pupils  | Vetting Procedures in place<br>Supervision by teachers<br>Visiting coaches / teachers policy  |
| Students participating in work experience       | Harm to pupils  | Work experience Policy<br>Child Safeguarding Statement.<br>Vetting Procedures in place<br>Supervision by teachers   |
| Recreation breaks for pupils                    | Harm from older pupils/peers/ school personnel<br>Flight risk | Code of behaviour<br>Anti-Bullying policy<br>Designated play areas and rotas of equipment use<br>Supervision rota in place<br>SALT programme, RSE, Stay Safe, Walk Tall, SPHE all taught<br>Permission to use toilets sought from a teacher |
| Classroom teaching                              | Harm to pupils from peers/ school personnel                   | Glass panel in classroom doors<br>Code of behaviour<br>Staff child protection training  |
| Outdoor teaching activities in school grounds   | Harm from older pupils/peers/school personnel, flight risk    | Code of behaviour<br>Safe guarding staff training<br>Supervised by teachers<br>Children allocated an SNA due to concerns re flight risk will be accompanied by that SNA   |
| After school sporting activities                | Harm from older pupils/peers/school personnel                 | Code of behaviour<br>Safe guarding staff training<br>Supervision by teachers  |
| Homework club                                   | Harm from older pupils/peers/school personnel                 | Code of behaviour<br>Safe guarding staff training<br>Supervision by teachers<br>One person pass system for toilet use   |
| Wide Awake club                                 | Harm from older pupils/peers/school personnel                 | Code of behaviour<br>Safe guarding statement<br>Door left open<br>Small group not moving around<br>Whole staff safe guarding training<br>Supervision by SNAs  |



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|---|--|--|
| School outings  | Harm from older pupils/peers/school personnel / stranger/ a person employed at the tour venue<br>A child straying from the group | Code of behaviour<br>Anti-bullying policy<br>Staff safe guarding training<br>Adequate supervision ( minimum of 2 adults on a bus, one being the class teacher)<br>Sna accompanying where needed with child allocated same<br>Children and staff adhere to policies and procedures in place at venue                                |
| School Community events eg sports day, fun run etc                                | Harm from older pupils/peers/school personnel / unknown persons  | Code of behaviour<br>Anti-bullying policy<br>Safe guarding statement<br>Parents/ carers required to check in with teachers when bringing a child home<br>Supervision by teachers and snas<br>Children must receive permission from a teacher to use toilets<br>Designated adult toilets  |
| Use of off-site facilities for school activities eg swimming, sports competitions | Harm from older pupils/peers/school personnel / unknown persons  | Code of behaviour<br>Anti-bullying policy<br>Safe guarding statement<br>Supervision by teachers, snas where applicable and accompanying adults<br>Adherence to policies and procedures in place at said venue<br>Staff remain near changing rooms if needed, where possible children change at school before matches/ competitions |
| Credit Union Savings  | Harm from peers/ savings operators / older children  | Garda Vetting procedures in place<br>Open doors at both ends of the room<br>Table between child and adult  |



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| Administration of Medicine<br>Administration of First Aid   | Harm from school personnel when child is in a vulnerable situation | Administration of medicines policy<br>First Aid training for teachers and SNAs,<br>Specialised training for snas dealing with severe diabetic children<br>All medical concerns reported to the office<br>Storage of medicines in easily accessed area in school office ( all labelled )<br>Meeting with parents re administration of medicine and written instructions requested re administration of same<br>Administered in public office area |
| Prevention and dealing with bullying amongst pupils   | Bullying behaviour amongst pupils in the school                    | Anti-bullying policy<br>Code of behaviour<br>Curricular delivery of Stay Safe, RSE, Walk Tall, circle time, Salt Programmes<br>SEN teaching of social skills programmes, Zippy's friends, Fun Friends and intervention programmes to vulnerable children   |
| Care of pupils with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> <li>• Pupils from ethnic minorities/migrants</li> <li>• Members of the Traveller community</li> <li>• Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>• Pupils perceived to be LGBT</li> <li>• Pupils of minority religious faiths</li> <li>• Children in care</li> <li>• Children on CPNS</li> </ul> | Bullying/ exclusion/ intimidation                                  | Code of behaviour<br>Anti – bullying policy<br>Safe guarding statement<br>Whole staff training in child protection<br>Pt meetings and regular contact with home<br>Contact / support from outside agencies eg NEPS, Tusla, SCP, dep of Justice re refugee settlement in the community  |



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| Recruitment of school personnel including - <ul style="list-style-type: none"> <li>• Teachers</li> <li>• SNA's</li> <li>• Caretaker/Secretary/Cleaners</li> <li>• Sports coaches</li> <li>• External Tutors/Guest Speakers</li> <li>• Volunteers/Parents in school activities</li> <li>• Visitors/contractors present in school during school hours</li> <li>• Visitors/contractors present during after school activities</li> </ul> | Harm not recognised or properly or promptly reported   | Child Safeguarding Statement & DES procedures made available to all staff<br><br>Staff to view Tusla training module & any other online training offered by PDST<br>Recruitment / interview process<br><br>Vetting Procedures<br>School visitors policy<br>Procedures and practices in place |
| Use of Information and Communication Technology by pupils in school   | Bullying   | ICT policy<br>Mobile phone policy<br>ICT used under teacher supervision<br>Anti-Bullying Policy<br>Code of Behaviour   |
| Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.  | Fair treatment not being afforded to all   | Code of behaviour<br>Parental complaints procedure<br>Mobile phone policy  |
| Student teachers undertaking training placement in school   | Harm not recognised and reported properly/ reported<br>Lack of knowledge of school procedures / policies | Under teacher supervision<br>Liaison with Teacher Training College<br>Child safe guarding statement<br>Code of behaviour<br>Vetting procedures in place<br>Supervision of class teacher  |
| Use of video/photography/other media to record school events  | Videos of children being taken and uploaded  | Internet acceptable use policy<br>Reminders at events about social media   |

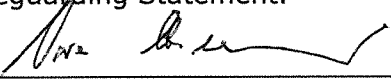


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| After school use of school premises by other organisations | That the standard of child protection afforded to children in the care of the outside organisation will not be in keeping with the school standard | Use of premises policy / contract<br>Outside agencies are responsible for ensuring they have their own policies and procedures re child protection place. |

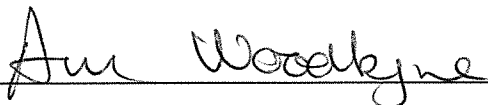
**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on *[insert date]*. It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed  Date 21/2/2018

Chairperson, Board of Management

Signed  Date 21/2/18

Principal/Secretary to the Board of Management

